

**2021 school year**

**Guidance for Doctoral Course  
of MurooranIT**

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① About our university and each division of Doctoral Course in MurooranIT

# About MurooranIT

- Educational Objectives in Doctoral Course(DC)
- Educational Objectives in each division
- Diploma Policy
- Curriculum Policy
- Overview of each division

✂ For more information, see Section 6 to 8 in the Postgraduate Course Handbook

# Division and Courses in DC

Division	Course
Division of Engineering	Course of Advanced Sustainable and Environmental Engineering
	Course of Advanced Production Systems Engineering
	Course of Advanced Information and Electronic Engineering

✘ For more information, see Section 8 in the Postgraduate Course handbook

# Curriculum of Doctoral Course

12 or more credits, including compulsory subjects (10 credits) and subjects unobtained in the systematic subjects for master course (2 or more credits), should be obtained.

## 【Compulsory Subjects】

Classification	Name of Subjects	Credits
Research subjects	Seminar I	2
	Seminar II	2
	Research Activity	1
Innovation subjects	Innovation Challenge	2
	English Presentation	2
	Advanced Innovation Challenge	1

## 【Subjects unobtained in the systematic subjects for MC】

- See Section 52,53,54,86,87,88 in Postgraduate Course Handbook
- The subjects for international students (English-based instruction) are excluded.

**✘For more information, see Section 97 in Postgraduate Course Handbook**

# To Complete Doctoral Course

You need to enroll for a period of at least 3 years, earn more than 12 credits, receive the necessary research guidance, and have the doctoral dissertation accepted and pass the final examinations.

## 【Dissertation Examination】

See both the Rules of Degrees in MuroranIT and the Rules of Handling Academic Degrees Examination first, and then obey your supervisor of research guidance.

Dissertation is strictly examined, based on the internal regulation of criterion in Dissertation Examination.

You can see the rules and regulations on the following web-link.

[http://en3-jg.d1-law.com/muroran-it/d1w\\_reiki/reiki.html](http://en3-jg.d1-law.com/muroran-it/d1w_reiki/reiki.html)

# **MOT (Management of Technology) Education Program**

## **Environmentally Friendly Materials Education Program**

MuroranIT serves the following two special programs in MC; MOT Education Program and Environmentally Friendly Materials Education Program. After you succeed in finishing each program, you will be able to receive the certificate. DC students can also get enrolled in these programs.

For more information, please see Section 11, 56 & 90 for MOT Education Program and Section 11, 12, 57, 91 for Environmentally Friendly Materials Education Program.

Moreover, about Environmentally Friendly Materials Education Program, there are additional documents. Please take another guidance if interested.

✂ In both programs, you will be able to receive Certificate if you meet the requirements of each program.



# Practical Education Program through Development of a Novel Functional Index of Food to Prevent Brain Aging (Brain-Food PGP)

This is a program adopted by the Ministry of Education, Culture, Sports, Science and Technology "Special Program for Prioritizing Government-Sponsored Foreign Students", and can only be taken by those who have passed the Brain-Food PGP Entrance Examination.

Those who complete the program will be awarded a certificate of completion of the "Practical Education Program through Development of a Novel Functional Index of Food to Prevent Brain Aging" from the Graduate School of Engineering, Muroran Institute of Technology.

Please see Section 12, 13 ,97 ,98 in Postgraduate Course Handbook.

## 【Compulsory】

Subject Name	No. of credits
Advanced Topics in Analytical Technology	2

## 【 Completion requirements 】

Two credits in compulsory subjects and 2 or more credits in minor subjects of the Master 's Program in which credits have not been obtained. The latter minor subjects must be selected from "Instrumentation & System" and "Informatics & Mathematical Science" of systematic subjects studied in other courses. By obtained credits in the minor subjects, the requirement credits for completion set for the student's major will be appropriated at the same time.

# Term Limits, Leave of Absence

**Max 4 years for MC, and Max 6 years for DC.**

**You need to inform university of your leave of absence, drop out of school, or return to school in advance, by the previous month when it will happen.**

**For more information, please ask Center for Academic Support.**

室蘭工業大学大学院学則(抜粋)

(在学年限)

第7条 博士前期課程には4年を、博士後期課程には6年を超えて在学することはできない。

(休学)

第18条 疾病その他の理由により、3か月以上修学できないときは、学長の許可を得て休学することができる。

2 疾病のため修学が不相当と認められた者に対しては、学長は休学を命ずることがある。

3 休学期間は、通算して博士前期課程にあつては2年を、博士後期課程にあつては3年を超えることはできない。

4 休学期間は、これを在学期間に算入しない。

(復学)

第19条 休学期間中にその理由が消滅した場合は、学長の許可を得て復学することができる。

(退学)

第20条 疾病その他の理由により退学したい者は、理由書を添え学長に願い出てその許可を受けなければならない。

(除籍)

第22条 次の各号のいずれかに該当する者は、研究科委員会の議を経て、学長が除籍する。

(1) 入学料の免除若しくは徴収猶予の不許可又は半額免除若しくは徴収猶予の許可を受けた者で、所定の期日までに入学料を納付しない者

(2) 所定の期日までに授業料を納付せず、督促してもなお納付しない者

(3) 第7条に定める在学年限を超えた者

(4) 第18条第3項に定める休学期間を超えてなお修学できない者

(5) 疾病その他の理由により成業の見込みがないと認められる者

(6) 長期間にわたり行方不明の者

## ② How to take classes/get enrolled (Registration)

# How to take classes/get enrolled (Registration)

Students have to get enrolled in the period of course registration. They need to choose lectures properly after reading syllabus and setting their learning goal.

Basically, DC students do not have to register any courses on CAMPUS SQUARE because their supervisors directly submit the evaluation sheet. However, DC students have to register a course when they take subjects for master course, especially a subject in the systematic subjects in MC.

**Course Registration Period in 1<sup>st</sup> semester 2021:  
from April 8<sup>th</sup> (Thu) to April 21<sup>st</sup> (Wed)**

# CAMPUS SQUARE

CAMPUS SQUARE is a web-based system in which students can register courses, check class-timetable, watch their evaluation of each lecture, etc. Also this year, all the information related to lectures are announced through CAMPUS SQUARE in order to avoid COVID-19 at campus. (See next page.) Please log in and check new information at least once a day.

ID and PW for you to log-in are given to you on April 5<sup>th</sup> with other documents for new enrollment.

Please check users manual of CAMPUS SQUARE. It shows you how to use it in detail.

# 【Important】 How to check BBS related to Lectures and Seminars



Click here, and you can check important information related to lectures and seminars.

**新着情報**  
あなた宛の新着情報はありません。

**MYスケジュール**  
2020年4月

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

🏠 2020/04/09(Thu)  
登録されている予定はありません

**リンク**  
Myリンク編集

**よく使うメニュー**

- 👤 学生情報参照
- 📝 履修登録・登録状況照会
- 🔍 単位修得状況照会
- 🔍 休講補講参照

**新着掲示**

- 📄 授業掲示板 […もっと読む](#)
- 👤 呼び出し […もっと読む](#)
- 👤 個人向けのお知らせ […もっと読む](#)
- 📄 行事予定 […もっと読む](#)
- 📄 全学掲示板 [【重要】新型コロナウイルス感染拡大を防ぐ...](#) […もっと読む](#)

**Check the BBS at least once a day!!**

# Syllabus

A syllabus is your guide to a course and what will be expected of you in the course. It will include course policies, rules and regulations, required texts, evaluation, faculty info, and a schedule of assignments. A syllabus can tell you nearly everything you need to know about how a course will be run and what will be expected of you. You need to read it before you start registering and taking each lecture in order to know how you will learn in each lecture.

You can get access to the syllabus after logging-in to CAMPUS SQUARE.

## ③ How to setup webmail



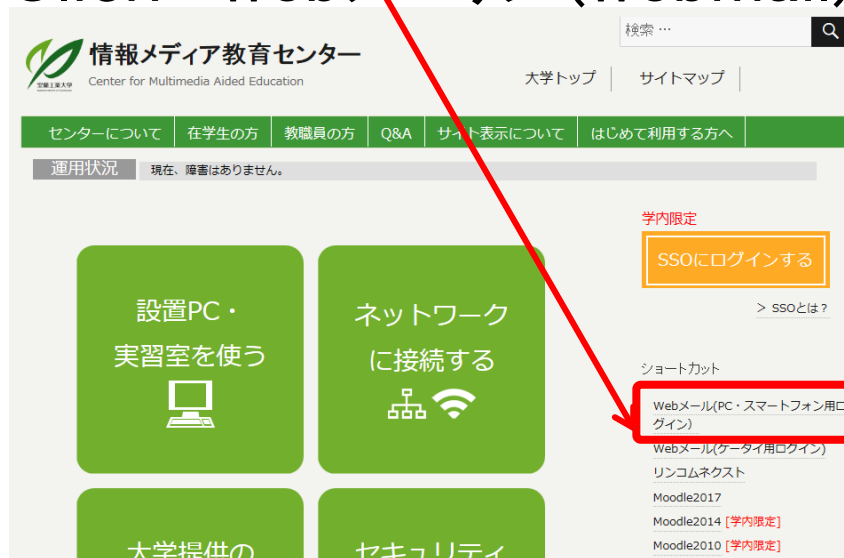
# Check your univ account emails on webmail system

- Check your univ account emails often, at least once a day.
- This is your “official” email account while you are a MuroranIT student.
- University faculty and staff send you emails by means of university account.



# How to log-in to webmail system

1. Activate web-brouser
2. Get access to the following link;  
**wp.mmm.muroran-it.ac.jp**
3. Click “webメール (webmail)””



Input your ID and PW by the announcement sheet of your account.



The screenshot shows the login interface for the Webmail System. The header features the Muroran Institute of Technology logo and name. The main content area is titled 'WEBMAIL SYSTEM' and contains a login form with two input fields: 'User ID' and 'Password'. A blue 'LOG IN' button is positioned below the password field, and an 'ID保存' (Save ID) checkbox is to its right. Below the login form is a 'NOTICE' section with a 'MORE' link, listing several announcements with dates and titles.

# Set up email forwarding

Please forward your univ account email to your private email account, if necessary.

MuroranIT recommends you to setup email forwarding because university faculty and staff send all email messages to your university account.

Please setup “accept” of receiving univ account emails (@mmm.muroran-it.ac.jp) at your private account.

# Set up email forwarding

10999511@mmm.muroran-it.ac.jp LOGOUT

メールホーム 住所録 スケジュール メーリングリスト Webファイル オプション ヘルプ

メール作成

個人メール情報

## オプション



### 個人環境の設定

メール使用のための基本環境設定及び署名設定、挨拶文の設定、自動応答メッセージの設定などを行います。



### 個人情報の変更

メール送信時の送信者のアドレス変更、パスワード変更などの設定を行います。



### 受信拒否

受信を拒否するメールアドレスを登録して管理することができます。



### 自動振り分けの設定

新規メールに対して送信者、件名を指定し、自動的に指定したフォルダへ移動するように設定します。



### POP3設定

POP3をサポートしているPOP3サーバを登録して、指定したフォルダで確認できるように設定を行います。



### メール転送

受信した新規メールを他のアカウントへ期間を設定して転送するように登録します。

# Set up email forwarding

## メール転送

転送メールを自分のフォルダに残す

Check the box like

使用 | 転送先メールアドレス  | 期間 | メールサイズ制限 | 条件

該当内容がありません。

## メール転送の追加

使用可否	<input checked="" type="radio"/> 使用 <input type="radio"/> 使用しない
転送先メールアドレス	<input type="text"/>
期間設定	<input type="button" value="📅"/> ----年 --月 --日から <input type="button" value="📅"/> ----年 --月 --日まで
メールサイズ制限	<input checked="" type="radio"/> 使用しない <input type="radio"/> 転送拒否 <input type="radio"/> 制限サイズ転送
メールサイズ設定	<input type="text"/> KByte
処理方法	<input checked="" type="radio"/> OR <input type="radio"/> AND
条件設定	<input checked="" type="radio"/> 一般式 <input type="radio"/> 正規式 <input type="text"/> に <input type="text"/> <input type="button" value="条件追加"/>

Input your private email address

送信者が“転送禁止”したメールは、転送されません。